

*Entered in AWP*

AGENCY OUTPUT or BIENNIMUM EXPECTED RESULT with annual indicators and targets against planned activities	PLANNED ACTIVITIES <i>List all activities including M&amp;E to be undertaken during the year towards stated Agency 2015 output or Biennium Expected Result</i>	TIME FRAME				IMPLEMENTER (government or NGO partner)	Source of Funds	PLANNED BUDGET	
		Q1	Q2	Q3	Q4			Budget Description	Amount (USD)
Atlas Project ID: 0084412  OUTPUT: Strengthened capacity of all stakeholders in Tuvalu to formulate and implement trade policies that support economic growth and equitable sustainable development, poverty reduction, and coordinated trade related assistance	<b>OUTCOME 1: Capacity of the DoT, NTSC and broader national stakeholders including the private sector, for trade policy formulation, implementation, and assessment, strengthened</b>								
	1.1 Undertake capacity assessment, prepare and implement a Learning and Development Plan	X	X			DoT/UNDP		ITA Consult 71200 Telecomms costs 72400	2,500
	1.2 Develop and maintain a travel plan to include capacity building and other EIF related travel	X	X			DoT		Office Supplies 74200	2,500
<b>2015 Targets:</b>									
1. Capacity of DoT, NTSC and stakeholders progressively enhanced through training that is gender sensitive	1.3 Conduct training, including on-the-job training, of DoT staff and NTSC to build capacity for policy formulation and implementation	X	X			DoT/UNDP		Sundries 74500	1,500
2. Trade mainstreaming on the agenda in NTSC meetings	1.4 Deliver outreach/advocacy programmes in liaison with an enhanced TNPSC as per PIPSO study and the MOU	X	X			DoT			
3. DTIS update and Action Matrix mainstreamed in the Te Kakeega	1.5 Develop an appropriate work schedule and procedures and document these in an operational manual	X	X			DoT			
4. AFT database developed and in use by DoT	1.6 Prepare project proposals for Aid for Trade and EIF Tier II based on priorities in the DTIS Action Matrix	X	X			DoT/UNDP/ NTSC/TNPSC			
<b>2015 Indicators:</b>									
# of Training events/activities conducted	1.7 Finalise and endorse the Trade Policy Framework in preparation for the formulation of a trade policy	X	X			MFATTEL		Sub-Total Outcome 1	26,500
% women included in organized training activities									
# of quarterly NTSC meetings held									
DTIS update validated and endorsed									
Use of the AFT database to inform development partner discussions/consultations	<b>OUTCOME 2: Capacity of the Department of Trade (DoT) and the NTSC to mainstream trade in Tuvalu's national and sector policies, plans, and budgets, drawing on priority recommendations in the DTIS Action Matrix is enhanced</b>								
	2.1 As Secretariat to the NTSC, convene quarterly and ad hoc NTSC meetings, including trade mainstreaming processes in the agenda and support to lead the process (including DTIS Action Matrix tracking)	X	X			DoT		DTISU Consultants 71200	160,000
								DTISU meeting	

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		Q1	Q2	Q3	Q4			Budget Description	Amount (USD)
	2.2 Conduct trade mainstreaming workshops for DoT, MFATTTEL officials, NTS, NIU members and Government planners to contribute to formulation and implementation of trade policy  2.3 Establish a Technical Working Group (TWG) on Trade to facilitate inter-sectoral coordination and mainstreaming through monthly meetings  2.4 Mainstream trade-related priorities in the Te Kakeega  2.5 Update the DTIS	X	X			DoT		costs 75700	5,000
		X	X			DoT		DTISU Travel 71600	35,000
		X	X			DoT/UNDP		Sub-Total Outcome 2	200,000
	<b>OUTCOME 3: Dialogue with Development Partners on Aid for Trade enhanced, in line with the Paris Declaration on Aid Effectiveness and the Forum Compact</b>  3.1 Undertake an inventory of Aid for Trade in conjunction with the Planning and Budget Department and Aid Management Unit  3.2 Develop and maintain a donor database for aid for trade projects through the Planning and Budget Department  3.3 Raise trade-related priorities raised in dialogue with donors  3.4 Organise Round Table with donors on trade-related priorities	X	X			DoT/MoF		Donor Consultation 75700	3,000
		X	X			DoT			
		X	X			DoT/MoF/UNDP		Sub-Total Outcome 3	3,000
	<b>OUTCOME 4: Programme management, monitoring and evaluation carried out effectively</b>  4.1 EIF staff training in project management and financial reporting  4.2 Quarterly financial and progress reporting  4.3 Technical project oversight  4.4 Bi-annual progress report to the EIF/TFM								
		X	X			UNDP/MoF		Local Staff 71300	25,000
		X	X			DoT/MoF		Technical project oversight 71600	2,000
		X	X			UNDP			

**ANNUAL WORK PLAN (AWP) 2016 TUNISIA EIP TWT 1 TRADE CAPACITY DEVELOPMENT AND INSTITUTIONAL STRENGTHENING PROJECT -- AWARD ID: 00070401**

AGENCY OUTPUT or BIENNIAL EXPECTED RESULT who, annual indicators and targets against planned activities	PLANNED ACTIVITIES List of activities including AWP to be undertaken during the year towards stated Agency 2015 output or Biennial Expected Result	TIME FRAME				IMPLEMENTER (Organisation or NGO partner)	Source of Funds	PLANNED BUDGET	
		Q1	Q2	Q3	Q4			Budget Breakdown	Amount (USD)
	4.5 Annual project audit	x				UNDP UNDP		Annual Audit 73000	32,240
<b>TOTAL</b>								Sub-Total Outcome 4 USD	32,240

Approved on behalf of

*[Signature]*  
 Mr. Tounis Mellana  
 Permanent Secretary

Ministry of Foreign Affairs, Environment, Tourism, Trade and Labour

Approved on behalf of (on behalf of CPD Coordinating Agency)

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 Mr. Letaief  
 Permanent Secretary

Ministry of Finance and Economic Planning

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